Q1 - THE ROBOT is a ………………………………..

A. Man

B. <mark>machine</mark>

C. Car

D. printer

Q2- Most robot made of three parts….

1- The Con…troller……………………….

2- The Mec…hanical…………………………..

3- The Sen………sors………………………

Q3- Match the correct name to the picture

A. Backspace key

B. Space bar key

C. Enter key

D. Numbers keys

E. Caps lock key
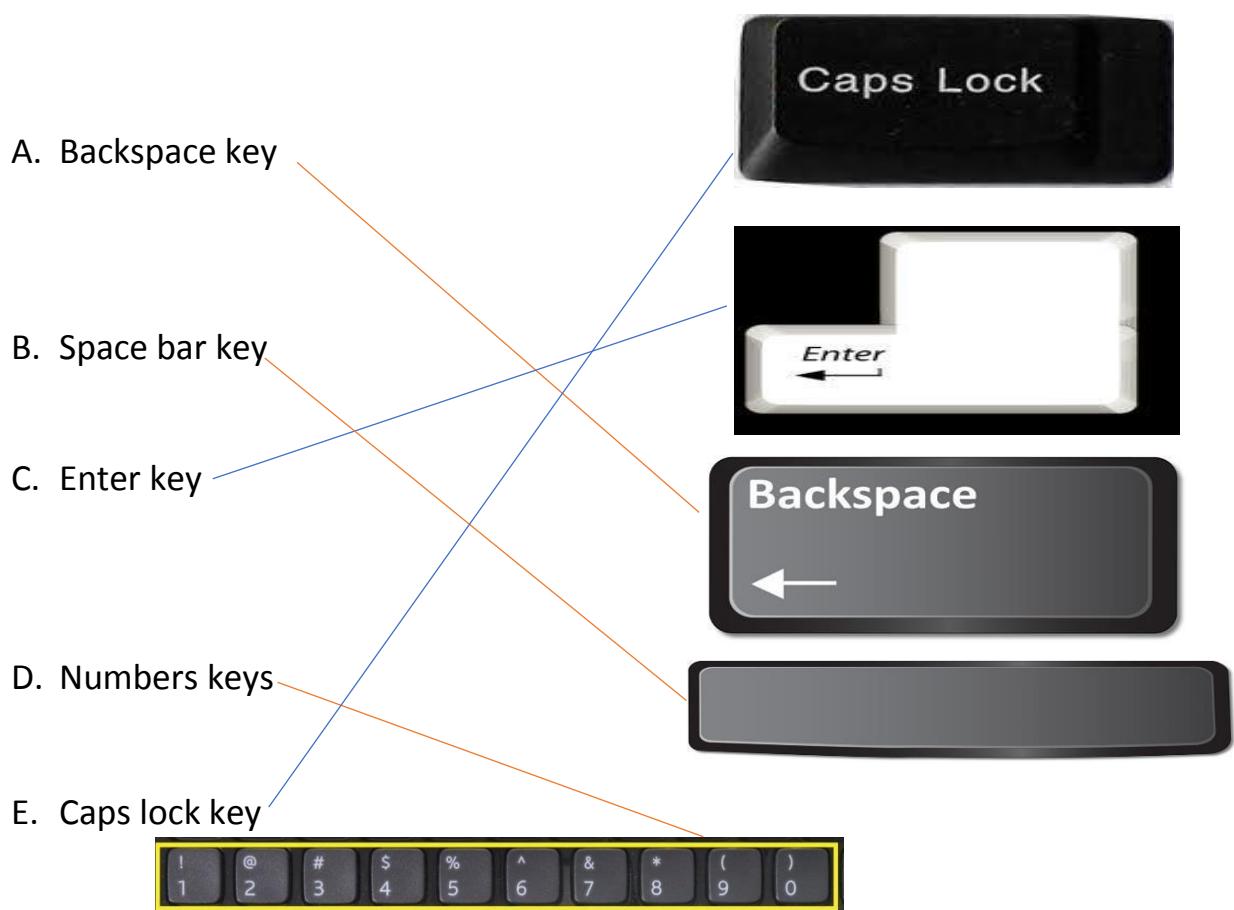
Q4- To open a new file we will click file and click……….

A. close

<mark>B. New</mark>

C. Open

D. Print

Q5- To save file we will click file and click………..

A. Print

B. Open

C. Help

D. Save As

Q6- We use the ……………. Key to type the symbols at the top of a key.

   a. Caps lock

   b. Shift

   c. Enter

   d. Tab

Q7- A bigger font size makes the text ……….

A. small

B. bigger

   D. colored

   D. under lined

Q8- To change the text style we click

A. home then font click style icon

B. file then click new

C. home then click format painter

D. close

Q9 – To put an image on your page click

    A. ==insert then click==

    ==picture==

    B. insert then shapes

     C- home then font size

     D- file then new

Q10- To print a page you will click file then

    C. home

    D. New

    E. ==Print==

    F. Help

Q11- What software is needed to create slideshows?

    A. Paint

    B. Microsoft Words

    C. Windows XP

    D. ==Microsoft PowerPoint Presentation==

Q12- Which tab enables you to add a picture to your PowerPoint?

    A. View

    B. ==Insert==

    C. Tools

    D. Home

Q13   When the PowerPoint program opens what is the layout of the first slide that appears?

    A. ==Title and Content==

    B. Title Slide

    C. Comparison

D. Two content

Q14- What company made the PowerPoint program?

A. Apple

B. Microsoft

C. Samsung

D. Windows

Q15- Why we use PowerPoint?

A. To present and communicate ideas to our audience

B. To make movie and sound clips

C. As a place to type paragraphs of information

D. To paint picture

Q16- How do you add a new slide?

A. Click new file

B. Go to the home tab and click new slide

C. Press enter from keyboard

D. clicks close

Q17- Can you add pictures to your PowerPoint

A. Yes

B. No

Q18- Each movement in power point slide is called an……….

A. move

B. action

C. animation

D. nothing

Q19- To print a hand out for audience

A. click new from file menu

B. click help hand out

C. click print from file menu

D. click transition